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Academic year 2024/2025

Call for application for the Master's Degree Programme in Statistics, Economics and Business (Statistica, Economia e impresa - CLAMSEI)

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Information regarding the processing of personal data is available at https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing

The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document (Italian version), it is understood as referring to all persons who work within the community.

Brief overview of the degree Programme

The Master's Degree Programme in Statistics, Economics and Business is an open access Programme with assessment of personal competencies. It aims to provide a broad and sophisticated statistical and methodological toolkit to support decision-making in specific and precise contexts, with particular reference to:

- a) marketing and market research, with a focus on the world of business -> curriculum "Marketing e ricerche di mercato" (teaching is in Italian);
- b) statistical and economic analysis, with a focus on the economic research centers of companies and national and international research agencies -> curriculum "Metodi quantitativi per le decisioni economiche" (teaching is in Italian);
- c) Business Analytics, with a focus on the business world and consulting companies -> curriculum "Business Analytics" (teaching is in English).

RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below. Candidates that are not admitted cannot apply for other intakes.

INTAKE 1 (open to all candidates)

STEPS	DATES (DD/MM/YY)
1. Applications open	05/03/24
2. Applications close	04/04/24 at 13:00 (CET)
3. List of candidates invited to the interview	18/04/24
4. Interview	02/05/24
5. Results are made available	From 06/05/24
6. Matriculation	From 25/07/24 to 29/10/24
7. Matriculation with late payment	From 30/10/24 to al 21/11/24

INTAKE 2 (open to all candidates)

STEPS	DATES (DD/MM/YY)
1. Applications open	05/04/2024
2. Applications close	06/05/2024 at 13:00 (CET)
3. List of candidates invited to the interview	21/05/2024
4. Interview	27/05/2024
5. Results are made available	From 03/06/2024
6. Matriculation	From 25/07/24 to 29/10/24
7. Matriculation with late payment	From 30/10/24 to al 21/11/24

INTAKE 3 (only available to EU and EU-assimilated candidates)

ST	EPS	DATES (DD/MM/YY)
1.	Applications open	07/05/24
2.	Applications close	07/06/24 at 13:00 (CET)
3.	List of candidates invited to the interview	27/06/24
4.	Interview	08/07/24
5.	Results are made available	From 15/07/24
6.	Matriculation	From 25/07/24 to 29/10/24
7.	Matriculation with late payment	From 30/10/24 to al 21/11/24

SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the second-cycle Degree Programme in Statistics, Economics and Business, candidates must:

- a) hold a first-cycle **ACADEMIC QUALIFICATION**, i.e., a three-year University Italian degree or diploma or other qualification obtained abroad, recognized as suitable according to the rules established in the Circular MUR for the A.A. 2024/2025 that is published on the website https://www.studiare-in-italia.it/studentistranieri/
 - Candidates who have not yet obtained a first-cycle qualification may also apply. The application procedures are outlined in Section 2 HOW TO APPLY;
- b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) meet the **LANGUAGE REQUIREMENTS** and, specifically, proficiency in English equivalent to at least B2 level (only for Business Analytics curriculum), to be demonstrated according to the procedures set out in section 1.1;
- d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

1.1- Curricular and language requirements

In order to effectively attend the Master's Degree Program, it is strictly necessary to have acquired university-level knowledge in the following subjects:

- Mathematics (fundamentals of mathematical analysis, matrix algebra);
- Probability calculus (axioms and fundamental theorems of probability calculus);
- Statistics (fundamentals of descriptive statistics, fundamentals of statistical inference, linear model, data matrices and derivative matrices, basic concepts of sampling techniques, multivariate statistics);
- Economics (fundamentals of microeconomics);

 Business economics and management (fundamentals of business management, fundamentals of marketing).

To be admitted to the Programme, it is required to:

-Hold an Italian Bachelor's Degree in one of the following classes, or possess a foreign academic qualification judged by the Admission Board to be equivalent:

- L-41 Statistics (former Ministerial Decree 270/04)
- 37 Statistical Sciences (former Ministerial Decree 509/99)

-Alternatively, hold an Italian degree in a class that is different to those indicated above, or a foreign academic qualification judged by the Admission Board to be equivalent, and have acquired university credits in the following scientific-disciplinary areas, having passed the relevant examinations by the date of application:

at least 16 credits in one or more of the following scientific-disciplinary areas:

- Probability and Statistics: SSD SECS-S/01, SECS-S/02, SECSS/03, SECS-S/05, MAT/06
- Mathematics: SSD SECS-S/06, MAT/02, MAT/03, MAT/05, MAT/07, MAT/08, MAT/09,

of which at least 8 credits in one or more of the following scientific-disciplinary areas:

Probability and Statistics: SSD SECS-S/01, SECS-S/02, SECSS/03, SECS-S/05, MAT/06

and at least 6 credits in one or more of the following scientific-disciplinary areas:

- Economics: SSD SECS-P/01, SECS-P/02, SECS-P/03, SECS-P/05, SECS-P/06
- Business Economics and Management: SSD SECS-P/07, SECS-P/08, SECS-P/09

For candidates holding a foreign academic qualification or qualifications, the Admission Board will assess the equivalence between the foreign and Italian qualification or qualifications.

If candidates do not fulfil the curricular requirements listed above (section 1.1), they will be excluded from the selection procedure.

LANGUAGE REQUIREMENTS

Admission to the Programme is subject to meeting the English language requirements, as follows.

- For the curricula taught in Italian, it is necessary to have English language proficiency at a level of at least B1 of the Common European Framework of Reference for Languages (CEFR). This requirement is not necessary during the application phase, as the assessment takes place concurrently with the B2 level exam included in the study plan. Passing the B2 level exam is a prerequisite for enrolment in the second year.

- To access the **Business Analytics** (BA) curriculum taught in English, it is necessary to have English language proficiency at a level of at least B2 of the Common European Framework of Reference for Languages (CEFR). **The documentation certifying the language proficiency requirement must be uploaded during the application phase through the Form B.**

The English language requirement for the BA curriculum may be satisfied by:

- presenting appropriate certification. The list of recognized certificates is published on the page: https://corsi.unibo.it/2cycle/BusinessAnalytics/how-to-enrol
- having a language certification issued by an Italian University Language Center (CLA), issued on, or after, January 1st, 2021
- having one of the following certifications: TOEFL, ISE, IELTS, CAMBRIDGE EXAM SUITE, issued on, or after, January 1st, 2021. A comparison table is available in the attachments box and on the <u>Admission</u> page of the Business Analytics curriculum.
- obtaining a B2 level in the OOPT test at the University Language Center (information is available on the <u>Admission</u> page of the curriculum)
- possessing other recognized international certifications, issued on, or after, January 1st, 2021, that the Admission Board may consider appropriate
- having obtained a first-cycle or second-cycle degree taught in English
- having taken a B2 level English exam during the first-cycle or second-cycle degree (the level must be explicitly stated in the course title or program, which must be uploaded as part of the application)
- being a native English speaker (to be indicated in the CV)
- passing an OSL English test and obtaining a B2 level, dated on, or after, January 1st, 2021.

1.2- Assessment of personal knowledge and skills

For all candidates who meet the requirements in point 1.1., admission is subject to an evaluation of the adequacy of their personal preparation by an Admission Board, which will evaluate the candidate's curriculum vitae and other documentation attesting to their previous university studies, according to the following criteria:

- Academic career: refers to the previous studies completed, including the final grade, and grades obtained in individual courses: maximum 50 points;
- Coherence of the academic career with the educational objectives of the master's degree program: maximum 50 points.

Only candidates who obtain a **score of 60 points out of 100 or higher** will be considered **eligible** and **admitted** to enrolment.

Interview (discretional)

The Admission Board will evaluate the candidate's curriculum vitae and may, at its discretion, ask candidates to participate in an **interview** in cases where it deems it necessary to acquire additional information for the purposes of evaluation. The list of candidates invited to the interview will be published on the StudentiOnline portal by the deadlines indicated in the General Calendar (above). The modalities of the interviews are published on the <u>Programmes' website</u>.

The interview will be held remotely using MS Teams. The procedures for conducting the interviews will be indicated on the course website on the following pages:

- Italian curricula: https://corsi.unibo.it/magistrale/StatisticaEconomiaImpresa/calendario-dei-colloqui-di-ammissione
- Business Analytics: https://corsi.unibo.it/2cycle/BusinessAnalytics/how-to-enrol

Candidates who, despite being invited, do not attend the interview for various reasons may reapply for subsequent sessions, subject to communication of their inability to attend to the Admission Board. For this purpose, it is necessary to send an email to: didatticasociale.clamsei@unibo.it.

SECTION 2 – HOW TO APPLY

Applications must be submitted within the deadlines set by each intake in accordance with the following procedure.

- 1. Log onto Studenti OnLine (<u>www.studenti.unibo.it</u>), using your SPID or CIE username and password. The system will automatically retrieve your personal details and it will create your university credentials (<u>nome.cognome@studio.unibo.it</u>).
 International students who do not have an ID document issued in Italy and, therefore, cannot obtain SPID or CIE credentials, may log in with their university username and password which can be obtained by going to <u>www.studenti.unibo.it</u> and clicking on *Register* and then *International students registration*
- 2. Click on "APPLY FOR ADMISSION", select "SECOND-CYCLE DEGREE" and choose the Programme named "Statistica, Economia e impresa" or "Statistics, Economics and Business". In this phase it is not possible to indicate the curriculum you want to apply for. You will be able to indicate it later, once admitted, in the matriculation phase.

3. UPLOAD the mandatory documents in PDF format:

- A copy of the front and back of a valid **identity document**. If the identity document does not have an English translation, a copy of your passport must be attached.
- A copy of a valid Italian residence permit, if already held.
- Form A (in Italian or in English) available on the Programme website on the <u>Admission</u> page. Please fill out all parts of the form.
- Certificate of exams taken: candidates holding a title obtained in Italy are required to produce, instead of the degree certificate, a declaration of the First Cycle Degree with list of exams, corresponding scientific-disciplinary fields (SSD) and the grades obtained. Students (undergraduates/ graduates) of the University of Bologna can see their certificate of studies, which they must select to declare possession of the title.
- Candidates holding a qualification obtained abroad, which allows access to Master's degree Programmes in the country of achievement, must provide a copy of the title accompanied by the list of the exams and grades (transcript of records) and Diploma Supplement, where available, translated into Italian or English.
- <u>In order to complete the application</u>, it is also necessary to declare the possession of the title, indicating the courses taken, the marks and the respective academic disciplines (SSD) or the areas of teaching, if you hold a foreign qualification through the **online form** on the application portal.

Based on the condition at the time of application, applicants must follow the instructions below:

 Graduates or undergraduates of the University of Bologna must complete the required information. For graduates, indicate the qualification useful for the selection (if they have more

- than one); for undergraduates, the information on the verbalized courses at the expiry date of the enrolment will be acquired automatically by the system;
- Applicants who have graduated or are graduating from another Italian University or with a
 foreign qualification must fill in the form proposed by the system and report all the verbalized
 courses. Undergraduates can access the procedure and update the form until the expiry date of
 the selection.

Other documents, required for certain categories of candidates:

- Adaptation request form for students with disabilities, which can be required in case of invitation to the interview. Further information is available at https://site.unibo.it/studenticon-disabilita-e-dsa/en
- Mandatory for Business Analytics candidates: Form B (available on the Programme website on the <u>Admission</u> page) attesting your English language competency. You can select one or more options and attach a language certification among those indicated in section 1.2 above. Candidates who took an OOPT test must select the relevant option on Form B and do not need to upload any document; the Admission Board will receive your score from the University Language Centre (CLA).
- Mandatory only for those who have obtained an Italian Bachelor's Degree other than classes L-41 Statistics (ex D.M. 270/04) or 37 Statistical Sciences (ex D.M. 509/99) and for those who have a foreign qualification: Examination program (Syllabus) of the teaching of Statistics taken in the previous career.
- Mandatory for candidates who are about to graduate: self-certification with exams taken and
 expected graduation grade. The Self-certification form is available on the Programme website
 on the Admission (Eng.) or Iscriversi (It.) pages. Candidates who are taking a foreign qualification
 must also indicate the minimum and maximum possible grades that are attainable on the
 course of their previous University.

The Admission Board will only assess documents uploaded through the online application. If mandatory documents are missing, or only partially uploaded, by the application deadline, the candidate will not be considered for admission.

Documents must not be sent by post or email to administrative offices.

Students who are about to graduate can also apply. They must have acquired at least **120 CFU** (or ECTS) by the deadline of the application. They will be admitted to the degree Programme *under condition*, that is, on the condition that they obtain their undergraduate degree to the required standard by, and no later than, the date established by the Academic Bodies: **30**th **December 2024**. Candidates who do not meet this requirement will be excluded.

SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

The Admission Board is composed of: prof. Silvia Pacei, prof. Martin Forster, prof. Matteo Farnè, prof. Saverio Ranciati.

Professors delivering classes in the first year of the degree Programme may also sit on the committee as alternative members.

Candidates will be notified about admission to the degree Programme via Studenti Online (www.studenti.unibo.it), starting from the date indicated under step 5 in the above intake calendar. Candidates that are not admitted may not re-apply.

SECTION 4 – ENROLMENT (MATRICULATION)

If you are admitted to the degree Programme, you will be able to enrol starting from 25th July to 29th October 2024 without late payment (Italian "indennità di mora"), and from 30th October to 21st November 2024 with late payment. These deadlines are valid also for students admitted *under condition*, who have to obtain their first cycle degree before 30th December 2024.

To enrol, you must complete the following steps.

- 1. **Log on** to Studenti OnLine (<u>www.studenti.unibo.it</u>) entering SPID or CIE credential or the username and password obtained when submitting your application.
- 2. Select "Enrolment", then select "Second-cycle Degree", and then the degree Programme "Statistics, Economics and Business"/" Statistica, Economia e impresa" and enter the required data, attaching a jpg file containing a passport-size photo of your face. In this phase you will select the curriculum you want to enrol in. In case you make false statements, you will incur fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (if awarded/obtained). You will not be refunded any expenses incurred during the application/enrolment process.
- 3. **Pay the first instalment** following the instructions provided on Studenti Online (www.studenti.unibo.it).

After paying the first enrolment fee, check the details of your first enrolment application on Studenti OnLine (www.studenti.unibo.it) to verify your next steps and activate your career. Your university career must be activated annually by the deadline set by the Academic Bodies, otherwise your enrolment will be terminated.

4.1 - Particular cases

• If you matriculate under condition, you must obtain your undergraduate degree no later than the date set by the Academic Bodies: 30th December 2024.

If you are a University of Bologna undergraduate, the IT system will automatically update the data concerning graduation after you obtain the qualification.

If you are graduating from a different institution, check your next steps on Studenti OnLine (www.studenti.unibo.it).

- If you hold a certificate demonstrating recognized invalidity of at least 66%, or a certificate complying with Italian Law 104/92, in order to benefit from the exemption detailed at https://www.unibo.it/en/study/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students, upon enrolment you should send the certificate via email to the relevant https://www.unibo.it/en/study/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students, upon enrolment you should send the certificate via email to the relevant https://www.unibo.it/en/study/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students, upon enrolment you should send the certificate via email to the relevant https://www.unibo.it/en/study/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students
- If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy you must provide the relevant Student Administration Office with a copy of your residence permit which confirms the EU-equivalent status.
- If you hold an international qualification, after completing the above steps, check the <u>required</u> documentation to enrol (extended link <u>https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-first-or-single-cycle-degree-programme-foreign-qualification</u>).

The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records) must be <u>translated and bear proof of authenticity when applicable</u>.

(Extended Link: https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/translation-authenticity-and-value-of-foreign-qualifications)

You will need to upload the documents concerning your international qualification on Studenti OnLine (www.studenti.unibo.it) in the section "Calls" by selecting ""Matriculation for the 24_25 academic year - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the International Student Administration Office in Bologna or the Student Administration Office for your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad,** in addition to the previous steps, in compliance with the procedures defined by the Ministry of Universities and Research (MUR) with a special Circular that is published on the website https://www.studiare-in-italia.it/studentistranieri/ / in addition to the steps required for admission to the course of study, you must:
 - o pre-enrol on Universitaly and request an entry visa for study purposes. <u>Click here to learn how</u>. (Extended link https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa);
 - (if you enrol to one of the curricula held in Italian) meet the requirement of knowledge of the Italian language. Click here for procedure and deadlines: https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-

programmes/Italian-language-requirement-and-effects-on-admission-to-degree-programmes

- If you want to apply for degree shortening based on previous studies, check here to learn how to proceed and verify the relevant deadlines (extended link https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme)
- If you enrol and ask for transfer from a different University, check the information on this <u>link</u> (extended link <u>https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/transferring-to-the-university-of-bologna</u>.)
- If you wish to switch your degree programme within the University of Bologna (a so-called 'Passaggio di Corso') check here for details about how to proceed (extended link <a href="https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna
 of-bologna
- If you wish to apply for simultaneous enrolment in different courses, check the requirements
 and necessary steps on this web page (extended link
 this web page (extended link
 this web page (extended link
 this web page (extended link
 https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses)

SECTION 5 - TUITION AND FINANCIAL AID

5.1- Tuition fees

Information concerning the **amount of tuition fees**, **financial aid** and **fee waiver** are available on the University website at www.unibo.it/Tasse.

Tuition fees to be paid in order to enrol in a degree programme consist of a fixed part of € 157.04 and a variable part which is calculated according to the economic situation of the household (ISEE) up to a maximum that varies depending on the degree programme.

Tuition fees are calculated progressively on the basis of a **valid ISEE certificate** (for Italian students), only if this is submitted in compliance with relevant regulations and within the deadlines, as detailed at https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions-amounts-and-deadlines

If no ISEE certificate is submitted, the maximum tuition fee envisaged for the degree programme will be applied.

ISEE submission is not linked to the enrolment process. The order in which you carry out the two procedures is irrelevant, as long as you meet the deadlines for each one.

5.2- ER.GO benefits

On a yearly basis, the **Regional Authority for the Right to Higher Education – ER.GO** publishes calls for grants, accommodation in student residences, meal vouchers and other benefits on the website www.er-go.it.

The procedures to request ER.GO benefits are also independent of the degree programme application and enrolment process.

5.3- Other economic benefits

Information on other economic benefits can be found on the University website in the following section https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-and-subsidies

If you hold a certificate demonstrating recognized invalidity of at least 66% or a certificate complying with Law 104/92, in order to benefit from the fee waiver, you should send the certificate via email to the relevant Student Administration Office. For further information: https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students

5.4- Grants for enrolment

In order to incentivize the enrolment of students, the Department of Statistics will award 2 grants, distributed as follows:

- ✓ 1 grant for the first intake.
- ✓ 1 grant for the second intake.

Each scholarship amounts to € 600 gross of taxes. The scholarship is granted for one academic year. The grant that is not assigned in the first intake will be assigned in the second intake.

ELIGIBILITY

The 2 grants are reserved for students who have a non-Italian qualification of First cycle and who will enrol in the Master's in Statistics, Economics and Business in the academic year 2024/2025 by activating their career no lather than 8th November 2024.

SELECTION

The grants will be awarded by the Programme committee, based on the admission rankings of the first and the second intake, starting with the first admitted candidate and going down to the second, third, and so on. Only students who meet the eligibility requirements will be considered (see section "Eligibility"). In case of two or more candidates obtaining equal results in the ranking, the grant will be awarded to the youngest candidate.

If one of the students fails to accept the grant and/or declines the grant, this will be assigned to the eligible student who comes next in the ranking.

The assignment of grants is approved by decree of the Director of the Department of Statistical Sciences.

ACCEPTANCE

Candidates who are selected for the grant will be informed via the University of Bologna email address that was provided when they applied on "StudentiOnline". From that email address they should then respond, within 10 days from the receipt of the email, stating whether they accept the grant according to the terms stated in this procedure, without further conditions. Failure to accept the grant via this procedure is equivalent to declining it.

PAYMENT

The payment of the grant will take place only if all of the following conditions apply:

- you actually **enrol** in Statistics, Economics and Business **by 8**th **November 2024**: your academic career has to be active.
- you have filled in the relevant forms for the payment.

The payment will take place in one of the following methods:

- Bank wire transfer to an account in the name of the beneficiary, with IBAN in the SEPA area;
- Bank wire transfer to a reloadable prepaid card, with IBAN code, in the name of the beneficiary;
- Bank wire transfer to an account in the name of the beneficiary outside the SEPA area, (commissions will be charged to the recipient).

INCOMPATIBILITY WITH OTHER GRANTS

The grant is compatible with other financial grants that may be/have been obtained by the beneficiary, unless incompatibility is stated for the other financial grants that the student may have been awarded. It is down to the beneficiary to check whether the other grant/grants are not compatible with the grant

awarded by the Department of Statistical Sciences. In such a case, they should choose one type of grant or the

other.

DECLINING THE GRANT OR LOSING THE GRANT

Students who intend to decline the grant should e-mail <u>didatticasociale.clamsei@unibo.it</u> stating their decision.

If a student declines the grant, this will be assigned to the following student in the selection ranking who meets the requirement (a non-Italian First cycle qualification).

5.5- Important information for students who already have an active career

If you already have an active student career, before starting the transfer or degree programme switch process you should carefully read the **merit requirements to access benefits.** These are detailed in the call for applications available at www.er-go.it.

You are strongly advised to do this because after the transfer/degree Programme switch your career will be evaluated starting from the first year of enrolment at University, regardless of the recognized exams or the course year that you are admitted to. This may cause the loss of grants and other benefits.

SECTION 6 – CONTACTS

Students Administration Office – Economics, Management and Statistics

mail segecosta@unibo.it

To contact the Office, see https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/student-administration-offices

Programme Tutors

Italian curricula: mail didatticasociale.tutorclamsei@unibo.it

Business analytics curriculum: mail didatticasociale.clamsei-ba@unibo.it

Programme coordinator

Mail didatticasociale.clamsei@unibo.it

For information for international students or students with qualifications obtained abroad (i.e.: eligibility of foreign qualifications for admission, pre-enrolment, visas and residence permits, economic benefits for international students, etc.):

International desk (Bologna)

mail internationaldesk@unibo.it

To contact the International Desk please go to the link:

https://www.unibo.it/en/international/contacts-for-international-students

For information about the first enrolment for international students and students with a foreign qualification or qualifications:

International Student Administration Office (Bologna)

mail segstudintbo@unibo.it

To contact the office, see https://www.unibo.it/en/teaching/enrolment-transfer-

and-final-examination/student-administration-offices

For information about fees and benefits:

ASES – Settore Diritto allo Studio – Student Contribution Office mail abis.contribuzionistudentesche@unibo.it

For information relating to IT (e.g.: access credentials, data entry, application usage/malfunction, computer difficulties, etc.):

StudentiOnline Help desk

Tel. +39 051 2080301, mail help.studentionline@unibo.it